



Orchard Mead Academy

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Executive Principal: Ms R Hindocha

Principal: Mr I Patel

12 August 2020

Dear Parents/carers,

GCSE results day arrangements 20th August.

I hope you and your families are well. I am writing to you to let you know what the arrangements will be for GCSE results day on Thursday 20th August.

Results day this year will be very different to other years due to Covid-19. **On results day, a statement of your results will be sent to you by email at 9.30am**, this will be sent to your school email address (make sure you still know your password).

If you are not able to receive your statement of results by email on results day, you **MUST** let us know in advance and we will do all we can to help you. Please contact us at Info@orchard-tmet.uk

We will not give your results to anyone without prior permission from you, by letter in advance. If you would like someone to collect your results on your behalf you must do the following; tell us the name of the person that will be collecting the results, and what form of identification they will bring with them. We will then arrange a suitable time for the results to be collected.

If you need to discuss your results with the careers department, Ms J. Walkden will be available by appointment following the issue of your results. Please email her at JWalkden@orchard-tmet.uk

If you have any queries regarding the centre assessed grades you will need to put your request in writing by completing a form which will be available on the exams area of the school website or you can contact the exams manager at exams@orchard-tmet.uk

Yours sincerely,

S. Johal

Vice Principal