



ORCHARD MEAD
ACADEMY



The Orchard Mead Way



“Education is the most powerful weapon you can use to change the world”

- Nelson Mandela

At Orchard Mead we are committed to providing the best educational opportunities for each young person in order for them to learn and flourish. We share the ambition that all students will develop into kind, successful and responsible young people and adults of the future.

The Orchard Oath, which we expect both students and staff to follow, encapsulates this commitment. The Orchard Oath, *Work Hard, Be Kind, Be Responsible* also has its basis in the fundamental British values of democracy, rule of law, individual liberty, mutual respect and tolerance for those with different faiths and beliefs.

In addition, **The Orchard Way, Every Day** sets out daily expectations for our students and aims to ensure that there is a consistent structure in place, detailing what is expected and why these actions are important.

Positive relationships between all members of our academy community are key; they are the cornerstone of our approach and underpin all of our interactions.

Relationships

We believe that positive relationships, encompassing trust, kindness and mutual respect are crucial in order to foster an effective climate for learning and, therefore, positive and productive relationships between all members of our community are the foundation of our approach.

At Orchard Mead our aim is for our students to develop the life skills that they need in order to be polite, well-mannered citizens and to make a positive difference to society. We teach students that being socially SMART and displaying good manners is essential in order to get ahead.



"It takes a village to raise a child."

This African proverb means that a whole community must interact with children for them to experience and grow in a safe and loving environment.

Our ambitions for students.

We feel privileged to serve the community on our doorstep and children from across the city. This gives our school its unique identity and feel as we are a truly global community. No matter where our roots, we are all united in wanting the best for our children. All parents want their children to be polite, to work hard, to have good friendships and know how to communicate their needs and ideas in a positive way. Parents also look to a school to ensure that their children are able to learn in a safe and disruption free classroom.

All of these aims are designed into the **Orchard Oath** and the "**Orchard Way Each Day**" routines which we will actively teach children. The staff here are really committed to the children and invested in ensuring they have the best futures possible. Therefore, if parents play their part in supporting the **Orchard Oath** and "**Orchard Way Each Day**", children are taught and supported to fulfil these expectations and with staff doing their best and consistently applying our systems, we have a recipe for a happy and successful school. With us all playing our parts, our students will have the security of knowing we all have the same expectations and ambitions for them.

Expectations

We have the following expectations for our students

1. Arrive each morning by 8.20am, and arrive to all lessons on time;
2. Wear the correct uniform and follow the expected dress code;
3. Be SMART – behave in a respectful, polite and courteous manner at all times;
4. **Be prepared** for learning with the correct equipment including, as a minimum:
 - ◆ a pencil case,
 - ◆ pen,
 - ◆ pencil,
 - ◆ ruler
 - ◆ a Casio Fx83GTX calculator
 - ◆ reading book
 - ◆ any specialist equipment, such as PE kit;
5. Complete the **Do Now** task (this is a task issued to students on entry to the classroom), in silence, in order to consolidate learning and ensure a strong start to each lesson;
6. Follow instructions, first time, every time;
7. Adhere to **STAR** expectations in all lessons;
8. Move swiftly, sensibly and quietly around the building, adhering to one way systems;
9. Complete all homework, on time;
10. Eat at break and lunchtime only and only eat in permitted areas;
11. Do not use mobile phones or music devices and headphones on the Academy site;
12. Respect any books or equipment which is loaned to you; if this is to take home, students are responsible for ensuring that they are returned to academy on time and in good condition;
13. Respect the Academy environment. Do not litter or cause damage to the Academy site.

Being SMART

Our aim is for our students to be both academically and socially successful, in order that they develop the life skills that they need in order to be polite, well-mannered citizens and to make a positive difference to society. We also understand that being socially SMART and displaying good manners is essential in order to get ahead.

Therefore, we expect everyone to be **SMART** at all times:

Smile - Manners - Articulate - Respect - Titles

Smile:

We always smile and greet people with eye contact. This is good for our wellbeing and helps us to generate a sense of community and belonging.

Manners:

We adopt an 'attitude of gratitude' every day and in every interaction. We say "Thank you", "Excuse me", "Please" and "Pardon." We expect our students know and understand that manners cost nothing; we are polite and respectful at all times.

Articulate:

Developing the ability to express ourselves accurately and with confidence is a vital life skill. We speak in a calm, polite and respectful manner, using Standard English. Our voice is important so we use it with confidence.

Respect:

We respect differences of opinion and approach and we question these appropriately in order to learn from them. We respect individuality and we embrace difference.

Titles - Sir or Miss

Students always refer to staff as 'Sir' or 'Miss'; it is a sign of respect, and is polite and courteous. Staff will, likewise, treat all students with respect and be extremely polite. This is a partnership involving mutual respect between staff and students.

Lessons

Being a Star

Within lessons students will follow STAR expectations in order to demonstrate effective behaviours for learning:

Sit up straight

Track the speaker

Answer in full sentences

Respect the speaker

Sit up straight:

Students sit up straight to show that they are attentive to the teaching and learning going on. Good posture may also help to improve concentration and help students to focus.

Track the speaker:

Students track (follow with their eyes) the speaker to show that they are listening carefully and value the input of the speaker.

Answer in full sentences:

The development of academic language and the use of Standard English is vital in order for students to communicate effectively at school and in the wider world, and also for them to reach their academic potential.

Respect the speaker:

We respect the speaker, no matter who the speaker is. This is a life skill and helps to foster positive relationships.

Consequences

“Learning is a treasure that will follow its owner everywhere.”

– Chinese Proverb

The vast majority of students are well behaved and meet our expectations. When necessary, all staff follow a 3 step ‘Consequence’ (C) approach. Consequences are there to remind students that they have made a poor choice by failing to meet our expectations or behaving in an unacceptable way. Our expectations are very clear and we strongly believe that it is our teachers’ right to teach and our students’ right to learn.

If students are in anyway disrupting the learning of themselves or others they will be issued with a consequence in the following manner:

- C1 is always a first verbal warning with the student’s name written on the board. Staff must log this in Class Charts at a convenient juncture.
- C2 is always a final verbal warning, coupled with a teacher management technique such as moving seats or speaking to the student outside of the classroom.
- C3 is the removal of the student from the classroom through the use of on-call. Once in the C3 Removal Base, students remain for the day, completing a detention until 4pm. Staff will support students to reflect on their behaviour and ensure that appropriate learning is completed.

Detentions:

Students who are removed to the C3 Removal Base following a C3 will complete a same day detention until 4pm.

Detentions are also given for the following:

- 3 occasions of lateness
- Repeated uniform infringements not resolved by form tutor
- Repeated equipment issues not resolved by form tutor
- Unresolved issues connected to lack of PE Kit

Detentions are set weekly, on a Friday between 2.45-3.45pm. Our method of communication to parents in connection with detentions is ClassCharts

Serious incidents:

There may be, on rare occasions, the necessity to deal with serious breaches of our behaviour policy.

In line with other schools, Orchard Mead uses Internal Exclusion (9am-4pm) and Fixed Term or Permanent Exclusions to deal with the most serious incidents. The exclusion of a student is a very serious matter and one which we do not take lightly. Each situation will always be thoroughly investigated, judged on its own merits and decided on the 'balance of probability' when all reasonable efforts have been made to ascertain the facts of the situation.

Banned items

The following items are not allowed in Academy under any circumstances:

- Mobile phones
- Aerosol cans of any kind, including deodorant;
- Hooded tops and caps;
- Fizzy drinks, energy drinks and sports drinks;
- Alcohol and drugs including "legal highs";
- E-Cigarettes, Cigarettes, matches, and lighters;
- Anything that could be considered a weapon;
- Material that is inappropriate or illegal for children to have; such as racist or pornographic material

If brought in to school, the items will be confiscated and parents informed.



Pastoral Responsibilities

“When educating the minds of our youth,
we must not forget to educate their
hearts.”

– Dalai Lama

The Form Tutor

Each student is allocated to a form group, made up of students from within their year. The form is led by a form tutor who will build up a positive relationship with your child and with you.

The form Tutor will monitor each student’s commitment to our expectations, particularly those connected to uniform, equipment, punctuality and attendance. They will reward students for doing well and will offer support to those who need it. They will ensure that you are kept well informed of your child’s progress.



Head of Year and Assistant Head of Year:

Each Year group has a dedicated Head of Year and Assistant Head of Year. They will have high expectations for all students and will work together to develop a sense of community and belonging within the Year.

The Assistant Head of Year will implement AHoY Reports if a student presents with ongoing concerns following input from their Form Tutor. Likewise, this would be escalated to a Head of Year Report if there was still limited improvement. In these cases, the Assistant Head of Year and Head of Year will liaise with parents and carers so that they are fully informed of progress and next steps.

Assistant Heads of Year are also Deputy Designated Safeguarding Leads and, as such, will ensure that the safeguarding needs of students are met and that appropriate support is in place.

**“TELL ME AND I FORGET.
TEACH ME AND I REMEMBER.
INVOLVE ME AND I LEARN.”**

BENJAMIN FRANKLIN

Senior Leadership Team

“In an effective classroom all children should not only know what they are doing but why and how.”

- Unknown

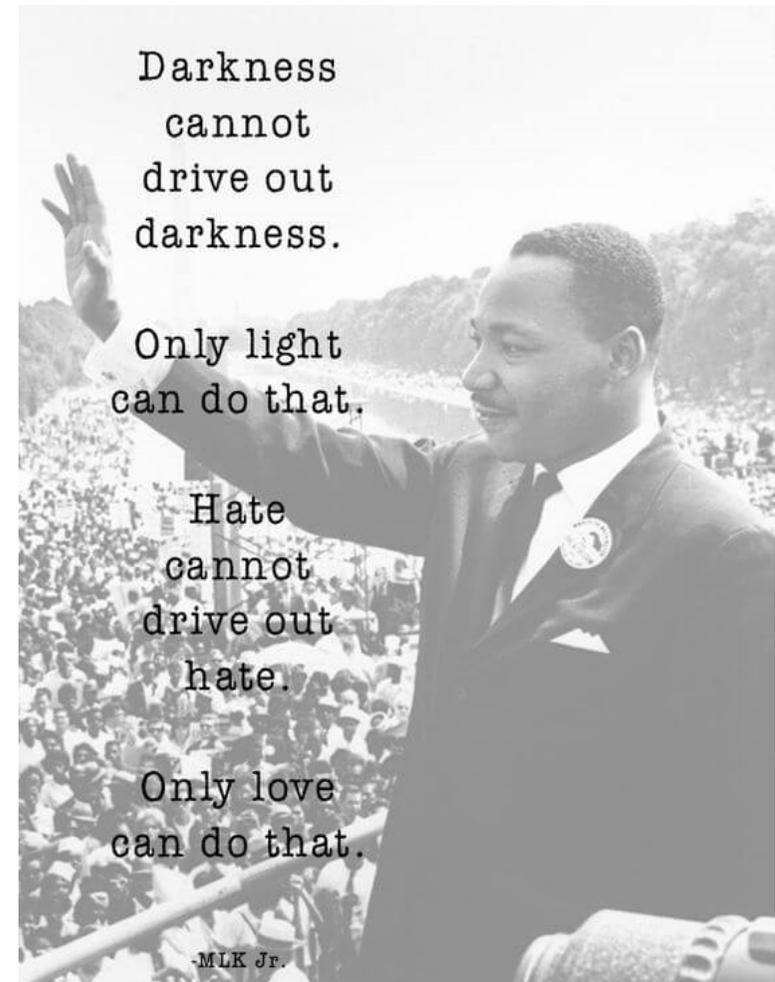
Senior Leadership Team

All Senior Leaders are linked to a year group. They will ensure that our expectations are upheld and that high quality teaching and learning is in place.

Our Senior Leadership Team is highly visible during the school day. Their offices are located across the school and they will regularly tour the school and visit lessons.



Stronger Together



**“EDUCATION BREEDS CONFIDENCE
CONFIDENCE BREEDS HOPE.
HOPE BREEDS PEACE.”**

CONFUCIUS



Orchard Mead Academy
Keyham lane West
Hamilton
Leicester LE5 1RT
0116 241 3371
<https://www.orchard-tmet.uk/>