

How To Link Your Account To Your Office 365 login

To make logging into ClassCharts quicker you should link your ClassCharts account to your school Office 365 login.

- 1) Log in using your email address and the password you received in your Class Charts account details email.
- 2) Next, access your account settings. This can be done by clicking on the **three lines menu** in the top right hand corner and selection **Account** settings.
- 3) Click on the **Link with Office 365 button** shown on the right. This will take you to the Office 365 login portal.
- 4) Login to give consent to allowing the ClassCharts link.
- 5) You will then be able to login to ClassCharts, in future, using the single sign in button on the ClassCharts login screen.



ACCOUNT SETTINGS

Google Apps:

Link with Google Apps

Office 365:

Link with Office 365

