

**Orchard Mead Academy**

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**Executive Principal:** Mr M Oldman

**July 2022**

**Start of term arrangements- Year 8 Students**

Dear Parent/Carers,

Your child will be moving into Year 8 after the summer holiday. Their tutor group and school House will remain the same. The Head of Year for Year 8 is Mrs R Newcombe and the Assistant Head of Year is Ms E Parmar.

It is an exciting time for our Year 7 pupils who will be coming to the end of their first year in secondary school, and are now familiar with the school, staff and school routines. We look forward to our Year 8 students joining in with as many school events as possible and working hard on their Pathway books with individual goals to meet in the new year.

Date	Year Groups
<b>Wednesday 31<sup>st</sup> August 2022</b>	Year 7 Year 8 Year 9 Year 10 Year 11

Year 8 students will be starting school on **Wednesday 31<sup>st</sup> August**, and should use the **Sports Hall gate** to come to school, in time to **start school at 8.40 am**. Please note that the **gate does close at 8.35 am** to ensure all students arrive on time for Tutor Time.

Different year groups have different entrances to ensure a smooth calm morning routine, and these are listed below:

Year Group	Entrance / Exit Area	Start Time	Gates Close	Finish Time
Year 7	Student Reception Gate- Straight to Science Block	8.40am	8.35 am	2.55pm
Year 8	Sports Hall Gate- Straight to Humanities department	8.40am	8.35 am	2.55pm
Year 9	Student Reception- Straight to MFL/ICT area	8.40am	8.35 am	2.55pm
Year 10	Student Reception Gate- Line up in Tutor Groups	8.30am		2.45pm
Year 11	Student Reception Gate- Line up in Tutor Groups	8.30am		2.45pm

All term dates and Professional Learning days for staff in 2022-2023 can be found on our website here: [Term Dates - Orchard Mead Academy | Leicester | TMET \(orchard-tmet.uk\)](#), to support families with forward planning.

You should now be familiar with the My Child at School App, which is the method by which families can access their child's timetable, communicate with school, monitor Honour and Behaviour points, upload funds to the student card for meal times and purchase items from the school shop; if not please contact [info@orchard-tmet.uk](mailto:info@orchard-tmet.uk) for support.

You can also follow Orchard Mead Academy on Facebook and Twitter, for daily insights into school life and whole school notices.

**Yours sincerely**

A handwritten signature in black ink, appearing to be 'Mr Oldman', written in a cursive style.

**Mr Oldman**  
**Executive Principal**

## Orchard Home School Charter

Students will	School will	Parents will
<b>Work Hard</b>		
We engage with all aspects of our learning; we aim to be <b>passionate</b> and continuously improve	We plan engaging, well sequenced and knowledge rich lessons for all learners.	We ensure that our children engage with learning and always try their best.
We believe that <b>diligence</b> and hard work helps us to grow, and we learn from our mistakes. We complete our homework on time.	We set regular homework in line with the academy calendar. We support our student learning by sharing 'making it stick' strategies. We provide effective feedback and encourage self-reflection	We discuss homework with our children and ensure that they complete it to the best of their ability.
We show <b>enthusiasm</b> in our lessons, take pride in our learning, and join in with extra-curricular activities	We enjoy teaching and communicate our enthusiasm for our subject	We ensure that our children engage with any additional support offered.
We do not let others hold us back. We are <b>resilient</b> , rise to every challenge and we bounce back when things are tough	We believe in our students and expect the highest standards. We expect students to be ambitious and we celebrate their achievements.	We communicate any difficulties our children may have, and we work together with the school to overcome these.

<b>Be Kind</b>		
We are <b>respectful</b> and value each other. We are polite. We use manners. We listen and we do not interrupt.	We are always role models for respectful behaviour and communication. We model examples of respect to all students to ensure an effective positive rapport between staff and students	We are courteous and respectful in our communication with staff. We insist that our children do the same.
We celebrate our diverse school culture. We are <b>tolerant</b> and respect our differences. We challenge discriminatory language and stereotypes.	We celebrate our diverse school culture and reflect this in our teaching. We act on any incidences of discriminatory or stereotypical language and behaviour	We celebrate our school and speak positively about it to others. We never use discriminatory or stereotypical language in or around the school.
We tell the truth, even when it is hard. We are <b>fair</b> . We are kind with our words. We are <b>trustworthy</b> and <b>honest</b> . We include everyone.	We build positive relationships with students and families. We are approachable, friendly, and fair	We build positive relationships with the school. We see this partnership as key to our children's success and happiness.
We accept that people make mistakes. We apologise when we get it wrong. We find ways to put things right. We are <b>forgiving</b> and <b>generous</b> .	We know that teachers are human too and apologise when we get things wrong.	We insist that our children are truthful, own up to mistakes, apologise and put things right. We role model this for them.

<b>Be Responsible</b>		
We are <b>responsible</b> for our learning and show <b>commitment</b> to our own progress. We attend each day on time. We have our uniform and equipment.	We are prepared for each lesson. We have high expectations of our students and ourselves	We ensure that our children attend school each day, on time. We make prompt contact in the event of any illness. We ensure our children wear the correct uniform and have equipment
We are <b>conscientious</b> and <b>cooperative</b> , and follow all instructions first time, every time. We behave in an orderly way.	We give clear instructions and insist on good order.	We direct our children to follow the school rules and to never do or say anything that is hurtful to others. We ensure our children never bring banned items to school.
We are <b>responsible</b> for making our school a happy, safe place to learn. We stand up for what is right. We are not bystanders. We are <b>courageous</b> and look after each other and our environment.	We greet students positively at the classroom door. We praise and reward. We take part in restorative conversations and retain ownership when issuing consequences.	We adhere to the school's behaviour management policy and trust staff to work with the best interests of all children at the heart of what they do.
We are a team. We work together to achieve shared goals. We are <b>considerate</b> of our neighbours. We never behave in a way that reflects badly on the school.	We ensure that our school is a safe and happy place to learn. We use the behaviour system fairly and consistently. We communicate both successes and concerns with parents.	We take responsibility for our children. We are contactable when needed and ensure numbers are kept up to date. We attend parents' evenings.
<b>Signed student</b>	<b>Signed on behalf of school</b>	<b>Signed parent/carer</b>

## How to Access MCAS – My Child At School

To login to the **MCAS Parent Portal** you will need to have a valid e-mail address registered with the school and an **Invitation Code** which the school would have sent to you. If you do not have an **Invitation Code** please contact the school for one, as you will **NOT** be able to access the **Parent Portal** without one.

From within your web browser type [www.mychildatschool.com](http://www.mychildatschool.com) this will open the login page.

The image displays two screenshots of the mychildatschool.com website. The left screenshot shows the 'PARENT LOGIN' page. It features the website logo at the top, followed by a blue header with the text 'PARENT LOGIN'. Below this are three input fields: 'Your School ID' with a numeric keypad icon, 'Your User Name' with a person icon, and 'Password' with a lock icon. There is a checked checkbox for 'Remember School ID and Username'. Below the fields are two links: 'Forgotten Login Details?' and 'Redeem Invitation Code?'. A large blue 'Login' button is at the bottom. The footer includes the version number 'v5.2019.7195.22715' and 'Powered by Bromcom'. The right screenshot shows the 'REDEEM YOUR INVITATION CODE' page. It has the same logo and a blue header with 'REDEEM YOUR INVITATION CODE'. The input fields are 'School ID' (with a numeric keypad icon), 'Username' (with a person icon), and 'Invitation Code' (with an envelope icon). Below these is an 'I'm not a robot' checkbox and a reCAPTCHA widget. A large blue 'Redeem Code' button is at the bottom. A 'Back to Login' link is at the very bottom.


Click on the **Redeem Invitation Code?** link and enter your **School ID**, **Username** and the **Invitation Code**, which will be a unique 10 character alphanumeric code, [which can only be used once to setup the **Account**], tick the **I'm not a robot** box and click on the **Redeem Code** button.


You will then be asked to **Setup** your **Details**, enter the required information to setup the **Login Details** and click on the **Save Account Details** button, a message will be displayed that the new **Login** setup has been successful and you will be returned to the **Login** page.


**my child at school.com**


SETUP YOUR ACCOUNT DETAILS

Miss A Andrews


Email 


Confirm Email 


Password 

Confirm Password 

Select a security question and then type your answer.

What was your childhood nickname? 

Security Answer 

Confirm Security Answer 

Save Account Details

Back to Login

An e-mail will also be sent to the e-mail address entered asking for the **Login** information to be verified, if this is not verified the you will not be able to **Recover Account Details** or change the **Password** in the future.

Dear MyChildAtSchool user,

Thank you for setting up your username and password retrieval details.

Security Question:  
What was the name of your first pet?

Answer:  
S\*\*\*\*

Please click [Here](#) to validate this information – If you do not validate the details provided you will not be able to retrieve a forgotten username or password on-line.

A pop-up reminder will appear every time you log into MyChildatSchool until you validate these details.

Please do not reply to this email as it is automatically generated.

Kind Regards  
MyChildAtSchool.com

You will now be able to **Login** using your new **Login Details**.

## **PL Dates**

As part of Orchard Mead Academy's continuous improvement, professional development for teachers takes place regularly throughout the academic year, to provide up to date training to staff.

On a PL Day, students will typically finish their school day after 4<sup>th</sup> period, leaving school by 2 pm.

Parents will be issued reminders throughout the academic year about upcoming Professional Learning days, so that they can make arrangements as required for students.

<b>Autumn Term</b>	<b>Monday 19<sup>th</sup> September 2022</b>
	<b>Monday 10<sup>th</sup> October 2022</b>
	<b>Monday 7<sup>th</sup> November 2022</b>
	<b>Monday 5<sup>th</sup> December 2022</b>
<b>Spring Term</b>	<b>Monday 23<sup>rd</sup> January 2023</b>
	<b>Monday 13<sup>th</sup> March 2023</b>
<b>Summer Term</b>	<b>Monday 17<sup>th</sup> April 2023</b>
	<b>Monday 8<sup>th</sup> May 2023</b>
	<b>Monday 12<sup>th</sup> June 2023</b>

## **Extra-Curricular activities**

At Orchard Mead Academy, we offer a wide variety of extra- curricular activities and opportunities for students who wish to either learn a new skill, develop an interest, improve their understanding in different topics or get help and support for homework. We also have a large number of sports team opportunities which students have been very successful in this year.

Clubs available will be updated on the website at the start of next term, but we would encourage students to take to their tutors about what is available if they are unsure or feel nervous about how to join.

Participating in wider school opportunities and making the most of what the school has to offer will enable student to meet a variety of students and staff, and build their confidence within the school community, whilst also letting them have fun and pursue their own goals and passions.

Information about our clubs, including the Breakfast Club provision that we offer all students can be found here:

[Clubs - Orchard Mead Academy | Leicester | TMET \(orchard-tmet.uk\)](https://orchard-tmet.uk)