



Orchard Mead Academy

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Executive Principal: Mr M Oldman

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Dear Parent/Guardian,

We are excited to be launching Satchel One platform, an online tool to help you keep track of your child's homework. It will allow you to see full details of the tasks your child has been set, all their upcoming deadlines and any submission statuses or grades recorded by their teacher.

We have chosen to introduce this system to give you greater visibility into the homework we set. We also hope it will improve your child's organisation, time-management, and ability to keep on top of their workload. Information regarding our homework policy and the homework calendar for each Key Stage can be found on the school website.

Your child will be able to login using their school email details. This will be demonstrated in their computing lessons in the first two weeks. Soon you will be provided with a parent code to create your personal parent / guardian account. Your information will be shared through a paper letter which will be given to your child during tutor time. This is linked to your child's account, where you will be able to see their To-do List and any overdue homework. You can log in via the mobile app to receive push notifications while on the move; this will also notify you of grades, overdue homework and school announcements / events.

SatchelOne have created useful videos to help you with logging in and using the system. Which can be found here: [Parent Video Guides | Satchel Help Center \(satchelone.com\)](#)
Once you are logged in there are helpful videos for each section of the website, making it easy to understand as you use it. If you have any questions, don't hesitate to contact us.

Thank you once again for your support.

Yours sincerely,

Claire Harley

Assistant Principal



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